

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
April 15, 2021

1. The meeting was called to order at 7:02 p.m. by Bryan Kolk

Present: Board members Bryan Kolk, Brian Hettinger, John Grimes, Dawn Finch, Kris Carpenter, Gene Christoffersen, Bill Kunnen (7:05) Absent: Mike Oosterhouse, Steve Heiss

2. Approval of April meeting agenda:

Motion was made by Brian Hettinger, seconded by Gene Christoffersen to approve the April meeting agenda; motion approved.

3. Approval of March meeting minutes:

Motion was made by John Grimes, seconded by Brian Hettinger to approve the March 2021 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. March Treasurer's Report:

John Grimes submitted a written report. Total revenue for the month was \$27,976.15. Notable income items were tax revenues from Sheridan, and Dayton Townships of \$11,828, and memberships of \$4,480. We also had good revenue from pool use fees of \$2,150, \$2,150 in space rentals, drop-ins of \$1,445, and \$1,150 from our tenants. Total expenses for the month were \$16,788.82 for a monthly profit of \$11,187. Notable expenses were \$8,513 for utilities \$4,522 for wages, \$3,741 and \$1,773 for supplies of all kinds.

John Grimes and Vicci Treveer had provided all of the advance information requested from our accountants for our upcoming audit.

Motion to approve the February Treasurer's Report by Brian Hettinger, seconded by Gene Christoffersen; motion passed.

6. Approve March Accounts Payable:

John Grimes submitted a written Accounts Payable report. Our current bank balances as of March 17, 2021 are as follows: Checking: \$65,954.50 Reserve: \$40,010.99; Pickleball: \$5,200.19. A list of recommended bills to pay was submitted: City of Fremont, Consumers Energy, DTE Energy, Fremont Ace Hardware, Fremont Rent-All, Hi-lites Shoppers Guide, Konica-Minolta, MI Municipal League, NCATS, Quality Air, Quality Air for a total of \$8,551.57

Motion to approve the March Accounts Payable by Kris Carpenter, seconded by Brian Hettinger; motion passed.

7. Review Old Business:

A. Pickleball / NCP. All outdoor nets and wind screens have been installed. Two picnic tables have also been placed at the pickleball courts.

8. Recreation Authority Business for Board Discussion and Action:

A. FCRA Board Elections. A motion was made by Brian Hettinger, seconded by Kris Carpenter to keep our current officers in place for another year; motion passed.

B. Purchase of new AED. Ms. Finch would like to purchase a new AED device so that one can be kept outside at the pickleball courts. This would give us a total of three (3) machines, two inside the Rec Center and one outside. The outside device will be moved inside for the winter. Motion to purchase an additional AED device made by John Grimes, seconded by Brian Hettinger; motion passed.

C. .Reminder to board members that we will need a public hearing regarding a Resolution establishing the Fremont Community Recreation Authority 2021 Property Tax Millage Rate. A public notice advertisement will be placed in the Hi-lites.

D. Community Room Pricing. Discussion took place regarding the pricing of the Community Room. Motion to set the pricing at \$75/hour for a Resident, \$85/hour for a Non-Resident made by Dawn Finch, seconded by Gene Christoffersen; motion passed.

E. Algertech Technology Solutions, LLC. Ms. Finch was approached by Kyle Alger of Algertech Technology regard tech support for the Rec Center. Ms. Finch shared a price list for services Algertech offers. Discussion took place regarding tech support needed by the Rec Center.

9. Director's Report:

Interim Director, Dawn Finch submitted a written report. Dana Simon (Hanson) has started using the Rec Center pool for her ISR class. ISR trains young children on what to do if he/she accidentally falls into a lake, pool, river, etc. Dana is hoping to make our pool her home base. Lifeguard certification course will start on Friday, April 16, Frank Ferrier is offering a women's self defense class on Saturday, April 17 from 10:00 a.m. – Noon. Superhero Training Academy is on Saturday, April 24. Ms. Finch is pursuing a co-ed softball league this summer.

10. Committee Reports:

A. Personnel Committee: Pursuing hiring a part-time custodian.

B. Programs Committee: See Director's Report.

C. Facilities Committee: Roof work this within the next 6 weeks, a new air compressor was installed, an additional coat of polyurethane was put on the Community Room floor.

D. Executive Committee: None

11. Closed Session: None needed

12. Next meeting May 20, 2021

13. Motion by Brian Hettinger, seconded by Kris Carpenter to adjourn the regular meeting at 8:20 p.m.; motion approved.

Dawn Finch, Secretary